

Sir Charles Parsons School

Job Description

Post Title:	Class Teacher with pastoral responsibility
Payscale:	Main / Upper Pay Spine plus SEN Allowance
Responsible to:	The Head Teacher, phase leader and appropriate curriculum leader
Responsible for:	Providing direction to learning support assistants in the classroom.
Job Purpose:	To be accountable for the educational progress of learners across the school by effective teaching and learning and contribute to the monitoring and development of student progress across the curriculum. To take pastoral responsibility for a class and be responsible for promoting the social and emotional development of individuals within the class.

Main responsibilities:

The following list is typical of the level of duties which the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar type and level may be required from time to time.

General

- 1 To carry out the professional duties of a Teacher as set out in the School Teachers' Pay and Conditions Document. Carry out teaching duties in accordance with the school's schemes of work and the National Curriculum.

Generic Responsibilities

- 2 Establish a purposeful, safe and stimulating learning environment and manage learners' behaviour constructively by establishing and maintaining a clear and positive framework for discipline and a supportive culture rooted in mutual respect and tolerance in line with the school behaviour policy.
- 3 Contribute to the monitoring and development of student progress across the curriculum to ensure appropriate opportunities are provided for learner aspirations to be met.
- 4 Plan effectively in the short, medium- and long-term and prepare effective learning sequences, lessons and work across a series of lessons to ensure coverage of the curriculum and the differentiated needs of learners are met. Plan and prepare homework and other out of class work.
- 5 Be aware of and apply a range of teaching and learning strategies, including implementing inclusive practices, to ensure that the diverse needs of learners are met and excellence and enjoyment is achieved. Deliver lessons to groups of learners or classes. Demonstrate and model the positive values, attitudes and behaviour expected from learners.

- 6 Assess, record and report on the development and progress of learners and analyse relevant data to promote the highest possible aspirations for learners and target expectations and actions to raise learners' achievements. Provide timely, accurate and constructive feedback on learners' attainment, progress and areas of development.
- 7 Demonstrate on-going development and application of teaching practice, expertise and subject, specialism and/or phase knowledge to enrich the learning experience within and beyond the teacher's assigned classes or groups of learners.
- 8 Communicate effectively and work collaboratively within and beyond the classroom with support staff (including directing their day-to-day work), teachers, other professionals, parents, carers, agencies and communities, to enhance teaching and learning and promote the positive contribution and well-being of learners.
- 9 Contribute to the development and implementation of priorities, policies and activities in order to enable the achievement of whole school aims.
- 10 Promote the safeguarding and welfare of the children and young people the postholder is responsible for, or comes into contact with. Be aware of school policies and other guidance on the safeguarding and promotion of well-being of children and young people. Take appropriate action where required.
- 11 To work effectively with / be aware of other agencies who support and work with children, young people and their families.
- 12 Promote and implement policies and practices that encourage mutual tolerance and respect for diversity in all aspects of employment and service delivery.

In addition, Upper Pay Spine teachers are expected to:

- 13 Make significant contributions to implementing workplace policies and practice and to promote their implementation.
- 14 Promote collaboration between colleagues and contribute to their professional development through coaching and mentoring, demonstrating effective practice, and providing advice and feedback.

Date: 16 April 2013