

## Sir Charles Parsons School

### Supervisory Assistant – Special Needs N3

£25,185 - £25583 p.a. Actual salary £13,000 - £13,206 p.a. (based on 22.5 hrs a week plus 3 training days)

*\*This post attracts a Living Wage supplement. In addition to the hourly rate, this post will receive the Living Wage supplement to bring the hourly rate up to a minimum of £13.435 an hour.\**

**Working hours will be negotiable but will usually involve working over lunchtime.**

#### Permanent Position.

Sir Charles Parsons School is a secondary school (11 - 19) catering for students who experience significant and profound learning difficulties. This includes students whose behaviors may at times challenge those supporting them. The school was judged by Ofsted to be an 'outstanding school' after its last five inspections in October 2006, June 2010, March 2015, January 2019 and July 2024.

Due to the school's continued growth and increasing student numbers we are looking to appoint a number of Supervisory Assistants to join our team.

Candidates should be:

- enthusiastic and keen to support and develop new initiatives.
- able to work effectively as a member of a team with educational and other professionals, both from within and outside the school;
- committed to improving the provision offered to our students through rigorous professional self-review and development.
- resilient and able to focus on finding solutions to the issues and problems experienced in any school.

Successful applicants will join a school:

- with a friendly, supportive team ethos.
- that provides excellent professional development opportunities.
- which is dynamic, forward looking and constantly challenging itself to further improve the quality of its provision.

All necessary training to enable the successful candidates to fulfil the responsibilities of their posts will be provided.

**Supervisory Assistants– Special Needs** provide personal care and support to students with feeding plans throughout the school day. The post is graded at N3 with a pro-rata annual salary. Working hours will be negotiable but will usually involve working over lunchtime.

The school is strongly committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. All posts are subject to enhanced disclosure and barring service checks. We expect all adults to share our commitment to safeguarding and the health and wellbeing of our students and staff.

As a disability confident employer, we are committed to employing disabled people and people with health conditions making reasonable adjustments to support disabled applicants when required.

**Job descriptions, person spec and application forms are downloadable from the school's website at [www.scp.newcastle.sch.uk](http://www.scp.newcastle.sch.uk) or available from and returnable to Mrs. Deborah Lant, School Business Manager at [deborah.lant@scp.newcastle.sch.uk](mailto:deborah.lant@scp.newcastle.sch.uk) or telephone number 0191 2952280.**

**Closing Date: Friday 13th March 2026 at 12 (noon)**

**Interviews will be week commencing 23<sup>rd</sup> March 2026.**